

EXECUTIVE OFFICE OF THE PRESIDENT  
BUREAU OF THE BUDGET  
WASHINGTON 25, D. C.

September 17, 1957

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS CONCERNED

SUBJECT: Financing civil defense and mobilization functions

Recent meetings of the Civil Defense Coordinating Board and the Defense Mobilization Board have been devoted to a discussion of methods of financing the civil defense and mobilization functions of Federal agencies. The Federal Civil Defense Administration and the Office of Defense Mobilization are in agreement that such functions should be budgeted for as a part of the regular budget estimates of the agencies involved. It is believed that the method of presentation outlined below will go far to meet the objections which Congress has had to previous presentations. The Bureau of the Budget, in concert with Federal Civil Defense Administration and Office of Defense Mobilization, will undertake to advise congressional committees of the way in which these functions have been handled in the 1959 Budget and the reasons therefor. The purpose of this letter is to set forth instructions for the preparation and submission of the 1959 budget estimates for these nonmilitary defense functions.

*note*  
Departments and agencies will include, as a part of their regular 1959 budget estimates, funds necessary to finance all their civil defense and mobilization functions. Unless separately identifiable and a significant part of the agency program, fund requirements should be included within existing appropriations and activities. The Federal Civil Defense Administration and the Office of Defense Mobilization will give general assistance to agencies, on request, in the development of budget estimates.

It is expected that each agency will formulate and be prepared to justify the specific functions and dollar requirements, both before the Bureau of the Budget and the congressional committees. Federal Civil Defense Administration and Office of Defense Mobilization will present a consolidated governmentwide explanation of the functions to be performed and the dollar requirements therefor on the basis of figures supplied by the agencies after receipt of budget allowances. The Federal Civil Defense Administration and the Office of Defense Mobilization will also be prepared to appear in support of such activities and testify as to the necessity of these specific agency functions as a part of the total nonmilitary defense program.

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